

Crown boards and committees administered by Manatū Hauora Ministry of Health

Thursday, 26 October 2023
12.00–1.00pm

Online learning event



Karakia Timatanga

Korihi pō

The night sings

Korihi ao

The day sings

Hei tūria ki te matahau nō Tū

Let us stand tall in the face of adversity

No Tū te winiwini

Stand with power

No Tū te wanawana

Stand with awe

Nō Tū te wehiwehi

To be uplifted

Tū Hikitia

And exalted

Tū whakaputa ki te whai ao

As we face the challenges ahead together

Tihei Mauri Ora

Bounded by life

Speakers

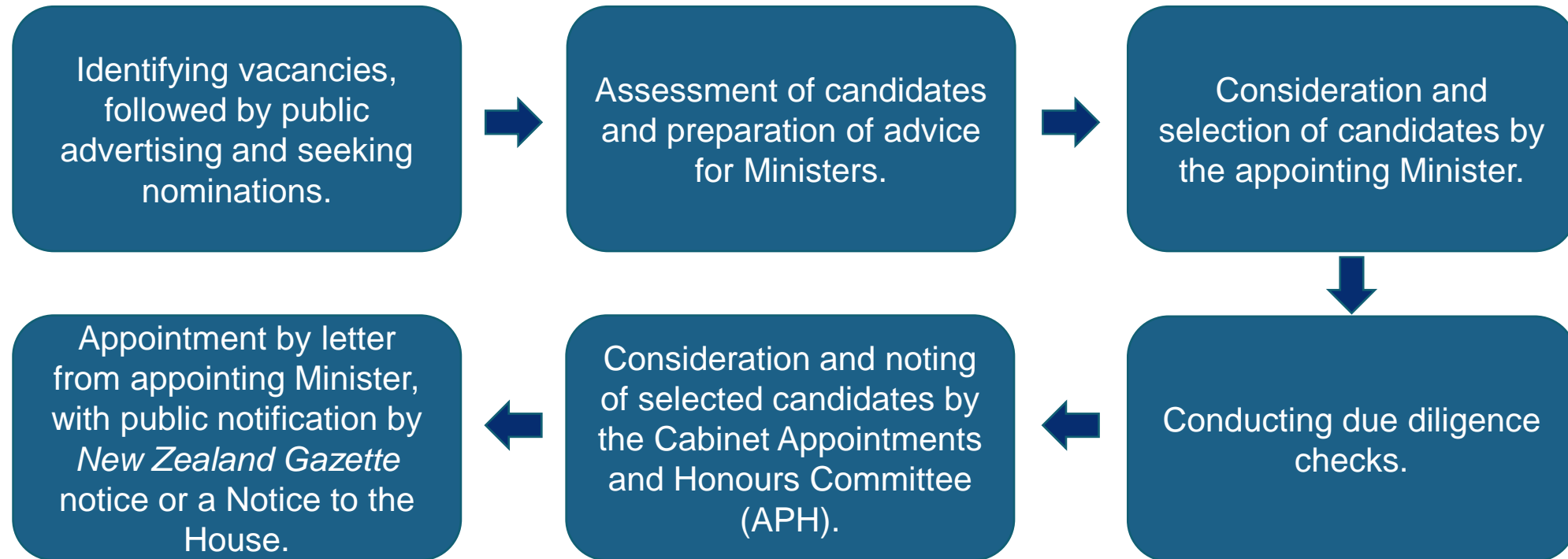
Stasha Mason – Manager, Statutory Appointments and Integrity Services Team

Paula Steven – Senior Advisor, Statutory Appointments and Integrity Services Team

Introduction

- There are over 500 health statutory roles that we support Ministers and the Governor-General to make appointments to.
- We operate at the heart of health system governance, enabling boards to function effectively as per their mandate.
- We are committed to ensuring our appointments process honours Te Tiriti, addresses equity and more broadly, aims to ensure that boards represent the populations they serve and support delivery of Pae Ora.
- The framework we operate within is made up of legislative requirements, Ministerial expectations, and central government agency guidelines.

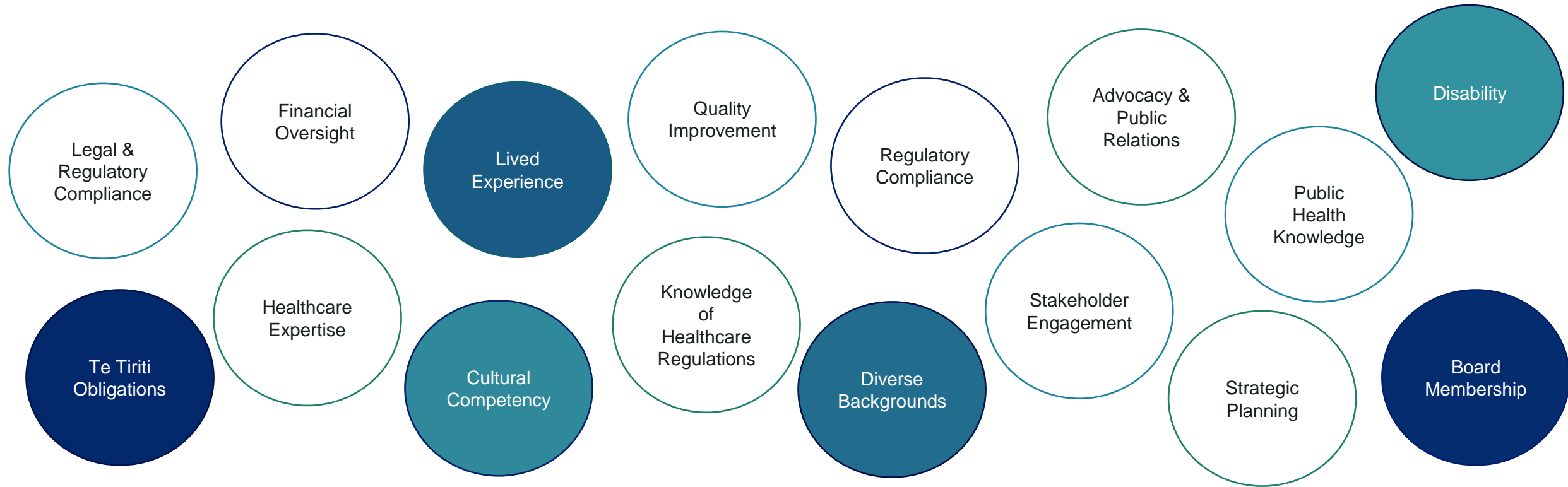
The appointments process



It's important to note that while our typical appointments process takes anywhere between 6-12 months, this timeframe can vary due to various factors.

Experience expectations

When appointing members to statutory health roles, we seek candidates with a range of experience, including governance and regulatory expertise.



Types of statutory health-related boards, committees and tribunals

Our role involves assisting Ministers in appointing members to a range of health-related boards, committees and tribunals each with distinct functions. These can be broadly categorised into the following.

Ethics committees:
Ensure ethical standards in research and healthcare.

Responsible authorities:
Regulate health professions and uphold safety.

Technical committees:
Provide expertise and guidance.

Crown entities:
Deliver and monitor essential health services.

Tribunals:
Various responsibilities.

Ethics committees

Ethics committees play a crucial role in ensuring that research and healthcare practices comply with high ethical standards.

One example of an ethics committee is Kāhui Matatika o te Motu - National Ethics Advisory Committee (NEAC). When assessing candidates for NEAC, we consider their expertise in:



Responsible authorities

Health responsible authorities oversee and regulate healthcare professionals to ensure that they are fit and competent to practice.

One example of a health responsible authority is Te Kaunihera Rata o Aotearoa – The Medical Council of New Zealand. When assessing candidates for the Medical Council, we consider their expertise in:

Medicine

Law

Regulation

Ethics

Culture

Collaboration

Consumer
perspective

Public health

Communication

Patient
advocacy

Technology

Governance

Technical committees

Technical committees provide invaluable expertise and guidance in various healthcare domains. Their input helps shape policies and decisions in these areas.

One example of a technical committee is the End-of-Life Choice Review Committee. When selecting members for the End-of-Life Choice Review Committee, we consider candidates' expertise in:

Medical
practice

End-of-life
care

Ethics

Legal
matters

Regulatory
compliance

Healthcare
policies

Crown entities

Crown entities are responsible for delivering and monitoring essential health services.

One example of a health Crown entity is Te Pātaka Whaioranga - Pharmac. When considering candidate for Pharmac, we consider their expertise in:

Cultural
competence

Pharmaceutical
industry
knowledge

Understanding of
healthcare access
and equity

Public health
policies

Healthcare
devices and
technology

Pharmaceuticals

Governance

Healthcare
economics and
finance

Medical practice

Tribunals

There are two main health tribunals; Taraipuinara Whakatika Kaimahi Hauora – Health Practitioners Disciplinary Tribunal (which is responsible for hearing and determining disciplinary proceedings against health practitioners in New Zealand) and the Mental Health Review Tribunal (which considers matters specific to patients under the Mental Health (Compulsory Assessment and Treatment) Act 1992).

When considering candidates for the Health Practitioners Disciplinary Tribunal, we consider their expertise in:

Cultural
competence

Healthcare
knowledge

Regulatory

Patient
advocacy

Ethics and
professionalism

Judicial and
decision-making
skills

Legal
proficiency

Impartiality and
objectivity

Communication
skills

Health practitioners and layperson definitions

For the most part, we use the definitions of layperson and health practitioner that are included in the [Health Practitioners Competence Assurance Act 2003](#).



health practitioner or **practitioner** means a person who is, or is deemed to be, registered with an authority as a practitioner of a particular health profession



layperson means a person who is neither registered nor qualified to be registered as a health practitioner

Depending on the specific role some health practitioners may also need to have an annual practising certificate, and some layperson members may need to be healthcare consumers.

Building a strong application

Comprehensive cover letters: These are especially valuable for candidates with lived experiences, enabling you to share unique insights not found in your CV, and are where you can demonstrate your understanding of the specific role you are applying for.

Details of previous relevant roles: Highlight these experiences noticeably.

Information relating to qualifications: Ensure thorough documentation of your qualifications e.g., qualification and where/when it was obtained.

Declaration forms: These must be completed fully; incomplete forms will not be progressed.

Having a successful interview

Role understanding: Familiarise yourself with the specific role that you've applied for.

Entity understanding: Know the role of the entity, both in governance and operation.

Relevant experience: Be ready to discuss your relevant experience and how it applies to the position.

Sell yourself: Tell us about your unique perspectives and what you can bring to the table.

Treaty of Waitangi Knowledge: Understand the role of Te Tiriti in the New Zealand health context.

Thank you and Q&A

- We are grateful for the applications we receive from individuals as talented as yourself. Your diverse experiences and perspectives are invaluable, and we appreciate your interest and commitment.
- If you ever have any thoughts or suggestions on how we can make our processes better, please share them through the nominating agencies. We're always on the lookout for ways to improve.
- Thank you for joining us on our journey towards building stronger and more diverse boards. If you have any questions or need more information, please feel free to reach out to our [Appointments](#) team.

Questions?

Karakia Timatanga

Kia whakairia te tapu

Kia wātea ai te ara

Kia turuki whakataha ai

Kia turuki whakataha ai

Haumi e. Hui e. Tāiki e!

Restrictions are moved aside

So the pathways is clear

To return to everyday activities

Thank you and meeting closed



Register with a nominations database



Te Puni Kōkiri
MINISTRY OF MĀORI DEVELOPMENT

[Te Pae Ārahi – Nominations Service \(tpk.govt.nz\)](http://tpk.govt.nz)



[Ministry for Pacific Peoples — Nominations Service \(mpp.govt.nz\)](http://mpp.govt.nz)



[Nominations Service | Ministry for Ethnic Communities](#)



[Join our Nominations Database | Whaikaha - Ministry of Disabled People](#)



[Register with our Nominations Service | Ministry for Women](#)



Courses and resources to grow your leadership and governance skills

[MoH's Crown entities and statutory boards page](#)

[Public Service Commission's general guidance and information for Crown entities](#)

[PSC Code of Conduct](#)

[Institute of Directors – courses](#)

[Leadership Learning Hub | Ministry for Women](#)

Contact MoH Statutory Appointments and Integrity Services Team - appointments@health.govt.nz

